

## **Asian Ethnology Ethical Guidelines**

### **1. Plagiarism**

- Policy: Authors must ensure that their submissions are original works and properly attribute ideas, data, and text from other sources. Plagiarism, including self-plagiarism, is strictly prohibited.
- Sanctions:
  - Immediate rejection of the manuscript.
  - A formal warning to the author(s).
  - A ban on submitting to the journal for a specified period (e.g., two years).
  - Notification to the author's affiliated institution.

### **2. Data Fabrication and Falsification**

- Policy: Authors must present data accurately without fabrication, manipulation, or omission of critical data points.
- Sanctions:
  - Rejection of the manuscript or retraction of the published article.
  - A permanent ban on future submissions.
  - Informing the author's institution and relevant funding agencies.

### **3. Authorship Misconduct**

- Policy: All listed authors should have made significant contributions to the research and approved the final manuscript. Guest or ghost authorship is unacceptable.
- Sanctions:
  - Rejection of the manuscript.
  - A formal warning to the author(s)
  - A ban on submissions for a designated period.

### **4. Conflicts of Interest**

- Policy: Authors must disclose any financial or personal relationships that could influence their work.
- Sanctions:

- Issuance of a correction or retraction, depending on the severity.
- Temporary or permanent submission bans.

## **5. Ethical Treatment of Research Subjects**

- Policy: Research involving human or animal subjects must comply with ethical standards and obtain necessary approvals.
- Sanctions:
  - Rejection or retraction of the manuscript.
  - Notification to relevant ethical oversight bodies at the author(s) institution(s).

## **6. Redundant Publication**

- Policy: Submissions should not have been published elsewhere or be under consideration by another journal.
- Sanctions:
  - Rejection of the manuscript.
  - A formal warning and potential submission ban.

## **7. Handling Allegations of Misconduct**

- Procedure:
  - Allegations will be reviewed confidentially by the editorial board.
  - Authors will be given an opportunity to respond to allegations.
  - If misconduct is confirmed, appropriate sanctions will be applied.